

Course Policy Statement

Last updated: August 15, 2023

1 Basic information

Time and place. Section 4002: 🕒 MWF4 📍 CH120
 Section 5002: 🕒 MWF5 📍 CH120
 Section 6002: 🕒 MWF6 📍 CH120

Instructor. Prof. Nelson Uhan 📍 CH379 ✉ uhan@usna.edu

Extra instruction. My schedule is posted outside my office door. Feel free to stop by without notice if you have a quick question. If you need extensive help, or if you want to guarantee that I will be available, contact me to schedule an appointment.

Course website. <https://courses.uhan.me/sa402/>

All course materials (e.g. this course policy statement, syllabus, lesson notes, homework assignments) and important course announcements will be posted on the course website.

Course objectives. See the syllabus for the course objectives as well as a detailed topic list.

2 How will this class work?

Class meetings. During each class meeting, we will discuss new concepts, and work through examples that illustrate these concepts. You will also spend some class time working on exercises your own or in small groups to help you learn these new concepts.

Homework. Homework will be assigned almost every class. You are expected to complete each assignment by the next class. Homework is designed to reinforce the material introduced to you in class, on your own time. Homework assignments and solutions will be posted on the course website. Homework will not be collected or graded.

Quizzes. Most Wednesdays, there will be a short quiz in class. Quizzes will be based on recently covered material. Be prepared for a quiz every week. These quizzes are designed to make sure that you are keeping up with the course material.

Exams. There will be 3 in-class midterm exams and a final exam. See the syllabus for approximate timing. Actual dates and times will be announced in advance. These exams are designed to assess your understanding and retention of the course material.

3 Grading

Course grades. Your course grade will be computed as follows:

6-week, 12-week, and end-of-term marking periods:

Midterm exams	80%
Quizzes	20%
<hr/> Total	<hr/> 100%

Final:

End-of-term course grade	70%
Final exam	30%
<hr/> Total	<hr/> 100%

A course grade of $x\%$ corresponds to the letter grade

A if $93 \leq x \leq 100$,	B+ if $87 \leq x < 90$,	C+ if $77 \leq x < 80$,	D+ if $67 \leq x < 70$,
A- if $90 \leq x < 93$,	B if $83 \leq x < 87$,	C if $73 \leq x < 77$,	D if $60 \leq x < 67$,
	B- if $80 \leq x < 83$,	C- if $70 \leq x < 73$,	F if $0 \leq x < 60$.

I reserve the right to lower these standards at the end of the semester if deemed necessary. These standards will not be raised.

Makeup quizzes. No makeup quizzes will be given. If you miss a quiz, your score on the next quiz will also count as your score for the quiz you missed.

Makeup and exams. No makeup exams will be given unless you have an excusal or movement orders, or are sick-in-quarters.

It is your responsibility to arrange for a makeup exam. Arrangements for a makeup exam must be finalized within 1 week of the original exam date.

4 Academic honesty and classroom conduct

Academic honesty. You are encouraged to work with other midshipmen whenever possible. Discussing the course material and homework assignments is a great way to learn.

However, cheating will not be tolerated. Cheating includes, but is not limited to: copying someone else's assessment, using unauthorized material for an assessment, sharing an electronic file with someone else that contains work you have done for an assessment, turning in an altered assessment for a regrade.

In this course, you may not use generative Artificial Intelligence (AI) to complete any part of an assessment. You are responsible for identifying whether a tool you use to complete an assessment is considered generative AI. If in doubt, ask me.

Any act of academic dishonesty will be reported to your company officer, the department chair, and your academic adviser. I also reserve the right to give a score of 0% for any assessment for which I suspect cheating. See *Policies Concerning Graded Academic Work* (USNAINST 1531.53D) and *Brigade Honor Program* (USNAINST 1610.3M) for more information regarding academic honesty.

Classroom conduct. You are expected to behave professionally in class, which includes treating others with dignity and respect. Unprofessional conduct includes, but is not limited to: sleeping (stand in the back or the side of the classroom if necessary), eating food (beverages are OK), using your computer or cell phone for activities not related to class (e.g. watching TikTok, texting your friends). Persistent poor classroom conduct will be reported to your company officer.

/s/
Nelson A. Uhan
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USNA