

## Course Policy Statement

Last updated: August 16, 2024

### 1 Basic information

**Time and place.** Section 1001 🕒 MWF1 📍 CH190

**Instructor.** Prof. Nelson Uhan 📍 CH300B ✉ uhan@usna.edu

**Extra instruction.** Feel free to stop by without notice if you have a quick question. If you need extensive help, or if you want to guarantee that I will be available, contact me to schedule an appointment.

**Course website.** <https://courses.uhan.me/sa433/>

All course materials (e.g. this course policy statement, syllabus, lesson notes, homework assignments, project instructions) and important course announcements will be posted on the course website.

**Course objectives.** See the syllabus for the course objectives as well as a detailed topic list.

### 2 Course organization

**Class.** During each class, we will discuss new concepts, and work through examples that illustrate these concepts. You will spend a considerable amount of class time working on exercises your own or in small groups to help you learn these new concepts. Bring your computer to every class.

**Homework.** Homework will be assigned almost every class. Typically, homework will consist of problems related to that day's class. You are expected to complete every homework assignment by the next class. Homework will not be collected or graded.

**Quizzes.** About every other week, there will be a short quiz. Quizzes will be based on recently covered material. These quizzes are designed to make sure that you are keeping up with the course material.

**Projects.** About every other week, you will be assigned a project. You will work on some of these projects in teams; for the others, you will work on your own. These projects are designed to hone your ability to apply the concepts covered in the course.

**Exams.** There will be 2 midterm exams and a final exam. These exams are designed to assess your understanding and retention of the course material.

### 3 Grading

**Course grades.** Your course grade will be computed as follows:

6-week, 12-week, and end-of-term marking periods:

Quizzes	10%
Projects	40%
Midterm exams	50%
Total	100%

Final:

Quizzes	10%
Projects	40%
Midterm exams	30%
Final exam	20%
Total	100%

A course grade of  $x\%$  corresponds to the letter grade

A	if $93 \leq x \leq 100$ ,	B+	if $87 \leq x < 90$ ,	C+	if $77 \leq x < 80$ ,	D+	if $67 \leq x < 70$ ,
A-	if $90 \leq x < 93$ ,	B	if $83 \leq x < 87$ ,	C	if $73 \leq x < 77$ ,	D	if $60 \leq x < 67$ ,
		B-	if $80 \leq x < 83$ ,	C-	if $70 \leq x < 73$ ,	F	if $0 \leq x < 60$ .

I reserve the right to lower these standards at the end of the semester if deemed necessary. These standards will not be raised.

**Late work.** Late quizzes or exams will not be accepted. Late projects will be penalized 10% for every 24 hours that the work is past due.

**Makeup quizzes.** No makeup quizzes will be given. If you miss a quiz, your score on the next quiz will also count as your score for the quiz you missed.

**Makeup exams.** No makeup exams will be given unless you have an excusal or movement orders, or are sick-in-quarters.

It is your responsibility to arrange for a makeup exam. Arrangements for a makeup exam must be finalized within 1 week of the original exam date.

#### 4 Academic honesty and classroom conduct

**Academic honesty.** You are encouraged to work with other midshipmen whenever possible. Discussing the course material and homework assignments is a great way to learn.

However, cheating will not be tolerated. Cheating includes, but is not limited to: copying someone else's assessment, using unauthorized material for an assessment, sharing an electronic file with someone else that contains work you have done for an assessment, turning in an altered assessment for a regrade.

In this course, you may not use generative Artificial Intelligence (AI) to complete any part of an assessment without my explicit permission. You are responsible for identifying whether a tool you use to complete an assessment is considered generative AI. If in doubt, ask me.

Any act of academic dishonesty will be reported to your company officer, the department chair, and your academic adviser. I also reserve the right to give a score of 0% for any assessment for which I suspect cheating.

See *Policies Concerning Graded Academic Work* (USNAINST 1531.53D) and *Brigade Honor Program* (USNAINST 1610.3M) for more information regarding academic honesty.

**Classroom conduct.** You are expected to behave professionally in class, and treat others with dignity and respect. Unprofessional conduct includes, but is not limited to: sleeping (stand in the back or the side of the classroom if necessary), side conversations, using your computer or cell phone for activities not related to class (e.g. scrolling TikTok, texting your friends). Persistent poor classroom conduct will be reported to your company officer.

/s/  
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