

Course Policy Statement

Last updated: 18 August 2020

1 Basic information

Time and place. Section 4001 ☉ MWF4 📍 MI222 Section 4002 ☉ MWF4 📍 TBD

This course will be taught *online* this semester over Google Meet.

Instructor. Assoc. Prof. Nelson Uhan ✉ uhan@usna.edu

Extra instruction. I am happy to meet with you over Google Meet for EI. Please email me to schedule an appointment. Note that this semester, I teach during MWF4, MTWF5, and MTWF6.

Course website. <http://www.usna.edu/Users/math/uhan/sa463a/>

All course materials (e.g. this course policy statement, syllabus, lesson notes, homework assignments, project instructions) and important course announcements will be posted on the course website.

2 How will this course work?

Class meetings. Class meetings will take place over Google Meet. During each class meeting, we will discuss new concepts, and work through examples that illustrate these concepts. You will spend a considerable amount of class time working on exercises your own or in small groups to help you learn these new concepts.

Homework. Homework will be assigned almost every class. Typically, homework will consist of problems related to that day's class. You are expected to complete every homework assignment by the next class. Homework will not be collected or graded.

Quizzes. About every other week, there will be a short quiz. Quizzes will be based on recently covered material. These quizzes are designed to make sure that you are keeping up with the course material.

Projects. About every other week, you will be assigned a project. You will work on some of these projects in teams; for the others, you will work on your own. These projects are designed to hone your ability to apply the concepts covered in the course.

Exams. There will be 2 midterm exams and a final exam. These exams are designed to assess your understanding and retention of the course material.

3 Grading

Course grades. Your course grade will be computed as follows:

6-week and 12-week marking periods:

Quizzes	20%
Projects	40%
Midterm exams	40%
Total	100%

Final:

Quizzes	20%
Projects	40%
Midterm exams	20%
Final exam	20%
Total	100%

A course grade of $x\%$ corresponds to the letter grade

A if $90 \leq x \leq 100$, B if $80 \leq x < 90$, C if $70 \leq x < 80$,
D if $60 \leq x < 70$, F if $0 \leq x < 60$.

I reserve the right to lower these standards at the end of the semester if deemed necessary. These standards will not be raised.

Late work. Late quizzes or exams will not be accepted. Late projects will be penalized 10% for every 24 hours that the work is past due.

Makeup quizzes and exams. No makeup quizzes or exams will be given unless you have an excusal or movement orders, or are sick-in-quarters.

It is your responsibility to arrange for a makeup quiz or exam. Arrangements for a makeup quiz or exam must be finalized within 1 week of the original quiz or exam date.

Regrading. You may ask for a regrade of an assessment if you feel it is appropriate. Regrading requests should be made no later than 1 week after the assessment was returned to the class. If you submit an assessment for a regrade, your entire assessment may be regraded.

4 Academic honesty and classroom conduct

Academic honesty. You are encouraged to work with other midshipmen whenever possible. Discussing the course material and homework assignments is a great way to learn.

However, cheating will not be tolerated. In particular, exchanging electronic files with work you have done for any assessment is not permitted unless stated otherwise. Cheating also includes, but is not limited to: copying someone else's assessment, using unauthorized material for an assessment, turning in an altered assessment for a regrade. Any act of academic dishonesty will be reported to your company officer, the department chair, and your academic advisor. I also reserve the right to give a score of 0% for any assessment for which I suspect cheating.

See *Policies Concerning Graded Academic Work* (USNAINST 1531.53B) and *Brigade Honor Program* (USNAINST 1610.3L) for more information regarding academic honesty.

Classroom conduct. You are expected to behave professionally in class, and treat others with dignity and respect. Unprofessional conduct includes, but is not limited to, sleeping or using your computer or cell phone for activities not related to class (e.g. browsing Facebook, texting your friends). You are expected to have your video on during class meetings on Google Meet. Persistent poor classroom conduct will be reported to your company officer.

Recording of classes. I may record parts of class meetings for educational purposes (for example, to provide video for absent students). I will announce when I am beginning to record.

/s/
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USNA